



Trauma Registrar, Full Time

The Trauma Registrar manages the daily operations of the Trauma Registry, providing technical support for the Trauma Registry and Trauma Services, under the supervision of the Trauma Program Manager.

Job Summary: Collects/maintains and evaluates registry data for all Trauma patients including: collection of data, ICD-9 coding, treatment, AIS/ISS scoring and level of patient care. Prepares reports and statistical data to be sent to DSHS and NTDB as per established guidelines as well as provides registry and quality improvement data in useful formats as requested. Assists in meeting preparation for Trauma Services, maintaining files and documentation as required and performing various duties as assigned.

Experience: Minimum of one (1) year coding experience

Education: High school diploma or GED, Specialized training in AIS/ISS coding, Certified Coding Specialist or Certified Physician Coder preferred.

The Hillcrest family involves Hillcrest Baptist Medical Center, a fully-accredited, 236-bed acute care facility in Waco including a Level III Trauma Center and Hillcrest Family Health Center, a network of family medicine clinics. Hillcrest is a ministry of Texas Baptists and is one of seven health care institutions affiliated with the Baptist General Convention of Texas. Hillcrest Baptist Medical Center (HBMC) is jointly operated by Scott & White Healthcare and Hillcrest Health System. Hillcrest serves a six-county region in Central Texas. We moved into our new \$194 million Community Hospital and Women's and Children's Hospital just over a year ago. We are a Level III Trauma Center and have a Level III NICU. Our post acute care services include a Rehab Hospital, and Skilled Nursing Facility. Family practice clinics at various locations in the Waco area provide outpatient care to both adult and pediatric patients.