



Kettering Health Network Outreach Coordinator Posting

Kettering Health Network is a non-profit health system that joins the area's most-respected health care organizations — Kettering Medical Center, Grandview Medical Center and Greene Memorial Hospital — and features five full-service hospitals, a behavioral medicine center and a college of medical arts, plus more than 57 freestanding outpatient care centers serving 11 counties across the Dayton region.

In the last few years, Kettering Health Network has experienced significant growth, expanding from 3,400 employees in 1999 to 8,200 employees today, along with 1,530 doctors and 900 volunteers. All are dedicated to providing world-class health care and five-star customer service to help people in our communities be healthier. We reaffirm a strong commitment to our sacred mission daily ... to improve the health of people in the communities we serve.

Please review the attached position description for the Outreach Coordinator. For questions or further information, please contact:

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**KETTERING MEDICAL CENTER
TRAUMA OUTREACH COORDINATOR JOB DESCRIPTION**

SUMMARY: The Trauma Outreach Coordinator is responsible for identifying, establishing, and maintaining relationships with affiliated referring hospital staff, Emergency Medical Services Agencies, and communities throughout our region. Participates in trauma case review while standardizing trauma practice guidelines. Develops and implements all trauma projects involving adults and geriatrics. This role will require additional related responsibilities for the promotion of trauma standards of care according to nationally accepted American College of Surgeons (ACS) guidelines.

Educational Requirements: (more specifics may be listed in the following departmental criteria)

- . Current RN license in State of Ohio
- . BSN required
- . Two-three years clinical experience in trauma care including experience in emergency or critical care nursing.
- . Experience in program development, teaching, and public speaking.
- . Excellent interpersonal and communications skills essential.
- . Proven ability to organize multiple, complex tasks required.
- . Computer and database skills required.
- . Current certification and preferred Instructor in at least (2): Trauma Nurse Core Course (TNCC) and/or International Basic Trauma Life Support (ITLS) and/or Advanced Cardiac Life Support (ACLS).
- . One year experience in EMS and/or Air Medical Services is preferred.
- . National Registered Paramedic certification is preferred.
- . Competencies required (see unit education files)

Knowledge and Abilities:

- . Corporate Integrity training
- . Maintains competencies and specialty skills related to area of expertise.
- . Active engagement in departmental committees
- . Ability to lead.
- . Ability to role model and serve as mentor for associates to promote the mission/vision of the nursing division
- . Ability to think critically in stressful situations
- . Ability to organize, prioritize and delegate appropriately
- . Ability to remain calm and manage self well under stress
- . Ability to foster good interpersonal relationships
- . Is not eligible for the professional ladder participation

Work Environment: An interdisciplinary working environment within non-clinical areas, working and interacting with the department team and other employees for the safety and well being of patients and the public. Works in clean, well-lit, ventilated office with exposure to people with various illnesses and diseases. The office environment is fast-paced and some mental/visual fatigue is possible due to the constant and careful review of data and data entry.