

Trauma Center Association of America

Call for Best Practices

14th Annual Trauma Conference
Westin San Diego
San Diego, CA
November 1-5, 2011

The Trauma Center Association of America invites you to submit a “Best Practice” for poster presentation at the 14th Annual Trauma Conference in San Diego, Ca. Best Practices are now being accepted by the Education Committee for review.

Definition: A Best Practice is an innovation or successful initiative that is unique to your Trauma Center and highlights your program. It does not have to be a scientific abstract or be evidence-based.

Best Practice Deadline: September 15, 2011

Submit Best Practice: BestPractices@traumafoundation.org

Please submit Best Practice and Submission Form

Suggested Categories (but not limited to):

- Finance
- Operations
- Injury Prevention
- Performance Improvement
- System Development
- Education
- Disaster Preparedness
- Outreach

Instructions for Best Practice Poster Submission:

As always, it is important that all instructions be followed in order to qualify for review by the Education Committee. Please note the following.

1. Submission deadline is September 15, 2011. No Best Practice will be accepted after the deadline.
2. Complete all fields on the attached form. Email addresses are required for all authors listed on the Best Practice. It is essential for the email address to be current since all communication with TCAA will be via email.
3. A brief summary of the Best Practice will be prepared by the authors and submitted to the Education Committee by the requested deadline for review and if accepted, included in the Annual Meeting Syllabus. A brief summary (no longer than one page) should at least cover the following information:
 - a. A short explanation of the reason this practice was developed.
 - b. The resources needed to accomplish this project.
 - c. How the effectiveness of the project was determined?
 - d. In what way, would this project be of benefit to other Trauma Centers?

4. All poster presenters must register for the conference. If the first author is unable to attend the conference, one of the other listed authors may present the poster.
5. Best Practice Format
 - a. Capitalize the entire title
 - b. Font size must be 10 point with line spacing of 1.5. List all authors with their academic degree
 - c. Clearly indicate the status of the first author
 - d. Figures and graphs should enhance statements and must be readable
 - e. Individuals whose best practices are accepted will receive a \$50 reduction on the TCAA Annual Conference registration. Reduced registration applies to the primary presenting author only.
 - f. Posters size 4' X 4'
6. Notification of acceptance by the Education Committee will be September 26, 2011.
7. If the Best Practice is accepted, all authors will be required to complete a disclosure form.
8. Once a Best Practice is accepted, it cannot be modified or resubmitted.
9. All expenses associated with presentation of the poster (printing, delivery, accommodations, etc...) are the responsibilities of the author/presenter.
10. The posters will be reviewed during the Poster Reception on November 3, 2011 at 6pm and during breaks.
11. Each poster presenter will receive a certificate of participation which will be distributed during the Poster Reception.

On behalf of the Education Committee, I look forward to receiving your Best Practices submissions. If you have any questions, please do not hesitate to contact me Jennifer Ward at Jennifer@traumafoundation.org or (575) 525-9511.

Sincerely yours,



Claudia McCormick, RN, MSN
Chair, Education Committee